

Dear Team,

I am pleased to announce the promotion of **[Employee Name]** to the position of **Strategic HR Partner**, effective **[Effective Date]**.

Since joining **[Company Name]**, **[Employee Name]** has demonstrated exceptional leadership and a deep understanding of our organizational goals. In this new role, they will be responsible for aligning our human resources initiatives with our long-term business strategy, overseeing talent development, and serving as a key advisor to the leadership team.

In their previous role as **[Previous Job Title]**, **[Employee Name]** was instrumental in **[mention a key achievement or project]**. We are confident that their expertise will continue to drive our company culture and operational success forward.

Please join me in congratulating **[Employee Name]** on this well-deserved promotion and wishing them continued success in their new leadership capacity.

Best regards,

[Your Name]
[Your Title]
[Company Name]