

[Date]

[Client Name]

[Client Address]

[City, State, Zip Code]

RE: Notice of Non-Representation and Impending Statute of Limitations

Dear [Client Name],

This letter is to formally confirm that [Law Firm Name] will not be representing you in connection with your potential legal claim regarding [Brief Description of Incident/Matter].

We have not accepted your case and no attorney-client relationship has been formed. Consequently, our firm will take no further action on your behalf regarding this matter.

IMPORTANT NOTICE REGARDING STATUTE OF LIMITATIONS:

Please be advised that every legal claim is subject to a deadline known as the "Statute of Limitations." If you do not file a formal lawsuit in the proper court before this deadline expires, you will be forever barred from pursuing your claim and recovering damages.

Based on the information provided, your statute of limitations may expire on or about [**Date of Expiration**]. However, this date is an estimate based on limited information; the actual deadline could be earlier.

Because we are not representing you, we strongly recommend that you consult with another attorney immediately to ensure your rights are protected and that all necessary legal documents are filed before the deadline passes.

We are returning any original documents you provided to us herewith. We wish you the best of luck in resolving this matter.

Sincerely,

[Attorney Name]

[Law Firm Name]