

Date: [Insert Date]

To:

[Name of Recipient/Adverse Party]

[Address]

[City, State, Zip Code]

Re: [Insert Subject Matter/Case Name/Reference Number]

Dear [Name of Recipient],

This letter is to formally notify you that I do not represent you, and I have not agreed to act as your legal counsel in connection with the above-referenced matter or any other legal issue. No attorney-client relationship exists between us, and I will not be taking any action on your behalf.

Please be advised that legal claims are subject to strict time limits known as the **Statute of Limitations**. If you do not initiate legal action or file a formal claim within the time period prescribed by law, you may be forever barred from seeking a legal remedy or recovering damages related to this matter.

Because I am not your attorney, I cannot advise you on the specific deadlines that apply to your potential claims. These deadlines vary depending on the nature of the claim and the jurisdiction involved.

I strongly recommend that you consult with another attorney of your choosing immediately to ensure that your legal rights are protected and that all necessary filings are made before the expiration of any applicable Statute of Limitations.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Law Firm Name, if applicable]

[Your Contact Information]