

[Law Firm Name]
[Address]
[City, State, Zip Code]
[Phone Number]

[Date]

[Client Name]
[Client Address]
[City, State, Zip Code]

**RE: Notice of Completion of Limited Scope Representation and Statute of Limitations
Disclaimer**

Dear [Client Name],

This letter serves as formal notification that [Law Firm/Attorney Name] has completed the specific legal tasks outlined in our Limited Scope Representation Agreement dated [Date Agreement Signed].

The tasks completed include:

[List specific tasks, e.g., Drafting of Complaint, Representation at Hearing on Date, etc.]

Our attorney-client relationship for this matter is now concluded. We will take no further action on your behalf. We recommend that you retain all case files and documents provided to you for your permanent records.

IMPORTANT NOTICE REGARDING STATUTE OF LIMITATIONS:

Please be advised that all legal claims are subject to strict deadlines known as "Statutes of Limitations." If you fail to file a lawsuit or take specific legal action before these deadlines expire, you will be forever barred from pursuing your legal rights regarding this matter.

Because our representation has ended, it is now your sole responsibility to monitor all upcoming deadlines and filing requirements. We have not performed an exhaustive calculation of every potential deadline that may apply to your future claims. You should consult with another attorney immediately if you intend to pursue further legal action to ensure your rights are protected.

Thank you for allowing us to assist you with this specific portion of your legal matter.

Sincerely,

[Attorney Signature]
[Attorney Name]

Acknowledgment of Receipt:

I acknowledge that I have received this letter and understand that the legal representation has concluded and that I am responsible for all future deadlines and the Statute of Limitations.

[Client Signature]

[Date]