

[Date]

[Client Name]

[Client Address]

[City, State, Zip Code]

Re: Notice of Disengagement - [Case Name/Matter Number]

Dear [Client Name],

We are writing to formally notify you that [Law Firm Name] is undergoing a strategic realignment of our legal services. As a result of this transition, our firm will no longer be practicing in the area of Family Law effective [Date].

Consequently, we must withdraw from our representation of you regarding [Description of Matter] effective [Date of Withdrawal].

Please be advised of the following regarding your file:

- **Upcoming Deadlines:** [List any immediate court dates or filing deadlines]
- **File Transfer:** You have the right to your original file. Please let us know by [Date] if you would like to pick it up or have it forwarded to new counsel.
- **Referrals:** While we cannot provide specific legal advice moving forward, we suggest contacting the [State/Local] Bar Association for a list of qualified Family Law attorneys.
- **Final Billing:** Enclosed is our final statement for services rendered through [Date].

We recommend that you secure new legal counsel immediately to ensure your interests are protected and no deadlines are missed. We will cooperate fully with your new attorney to ensure a smooth transition of your file.

Thank you for the opportunity to have represented you.

Sincerely,

[Attorney Name]

[Law Firm Name]